



## 2022 PRIMARY AND GENERAL ELECTION CANDIDATE HANDBOOK

**Election Laws often change during the legislative calendar. Please regularly consult the Town Website and/or Townhall for any updates.**

**This Handbook is intended for information purposes only and is not intended as legal advice. Individual Candidates should always consult an attorney before relying on this material.**

Town Clerk's Office  
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928-638-9909

Revised

01/04/2022

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## INTRODUCTION

The Town of Tusayan 2022 Primary and General Election Candidate Handbook provides basic election information to people interested in running for Town Council. The next Town of Tusayan Primary Election (Primary) will be held on Tuesday, August 2, 2022, for the purpose of electing two Council Members to four-year terms, and one Mayor to a two-year term. Terms will begin at the first Council Meeting in January 2023.

The Mayor and Council Members are elected at-large, on a nonpartisan basis. To be elected at the Primary, a candidate must receive a majority of the legal votes cast in that candidate's race. A General Election (General) will be held on Tuesday, November 8, 2022, if any of the three seats are not filled at the Primary.

***NOTE: When the General Election is referenced in this handbook, it is implied that a General Election will be held only if necessary.***

When you or your representative pick up a Candidate Packet, we will review the documents and filing requirements and ask that a "Receipt of Election Materials" be signed, verifying that all documents were provided to you or your representative.

The Town Clerk's Office provides general information to assist all candidates; however, each candidate is ultimately responsible for compliance with election laws. Please take time to thoroughly review the information contained in your Candidate Packet, ensuring that you and those running your campaign comply with all applicable statutes and ordinances.

Every effort was made to provide you with current materials; however, State statutes are subject to constant change and interpretation, and the Town Clerk's Office is prohibited from providing legal advice on election questions to candidates. Given the complexity of election laws, campaign finance laws, and the importance of timely compliance, candidates are strongly encouraged to seek the assistance of an attorney or other professionals with knowledge of election laws from the beginning of their involvement in the campaign process.

Sincerely,

Logan Keel  
Town Clerk

Jill Goodman  
Deputy Clerk

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## **GENERAL INFORMATION**

### **FORM OF GOVERNMENT**

There are 91 incorporated cities and towns in Arizona. They are either governed by a charter adopted by the voters – known as “Home Rule” -- or by general provisions of state law – known as “General Law”. The Town of Tusayan (“Town”) is a general law government.

The Town operates under the Council-Manager form of government. The elected Town Council is responsible for setting policy, adopting ordinance or laws, making budgetary appropriations and general governmental oversight. This type of governing structure is similar to a private business or corporate structure in which the policymaking and administrative operations are separated, simplifying government and reducing direct political involvement in the day-to-day administration.

The Council appoints the Town Manager, who is responsible for administering government operations, appointing department heads, and implementing the policies adopted by the Council. The Council also appoints the Town Attorney.

### **TOWN COUNCIL**

The Town Council (“Council”) is composed of a Mayor and four Council Members who are elected to serve staggered four-year terms. Members are elected at-large in non-partisan elections, meaning that an elected official is chosen by all the voters rather than by a district, and local elections are free from party affiliation. Elections are held every two years in the fall of even-numbered years. There are no term limits.

The Mayor is the presiding officer of the Council in addition to fulfilling all other powers and duties as defined in the Town Code. At a meeting in January, the Mayor will nominate a Vice Mayor to serve a one-year term.

### **OFFICES TO BE FILLED AND INDUCTION**

The Town will have two Council seats and one Mayor’s seat to be filled in 2022. Newly elected Council Members will be inducted at a Council meeting in January 2023.

### **CANDIDATE QUALIFICATIONS**

At the time of filing their nomination paper, candidates for local office shall meet the following requirements:

- Must be 18 years of age or older;
- Must be able to speak, write and read the English language
- Must have resided within the Town limits or a recently annexed area for one year preceding the election;
- Must be a qualified elector of the Town at the time of filing nomination papers;
- Must not be convicted of a felony, unless civil rights have been restored

### **ELECTION AT THE PRIMARY (TUESDAY, AUGUST 2, 2022)**

Any candidate who shall receive, at the primary election, a majority of all the votes cast shall be declared to be elected to the office for which he is a candidate effective as of the date of the general election, and no further

election shall be held as to said candidate; provided that if more candidates receive a majority than there are offices to be filled, those equal in number to the offices to be filled receiving the highest number of votes shall be declared elected. A majority of votes cast shall be determined as set forth in A.R.S. § 9-821.01.

A “majority” is calculated by dividing the total number of legal votes cast in each candidate’s race by the number of seats to be filled, dividing that number in half, and rounding to the next highest whole number. For example, if three candidates are running for Mayor and primary election results indicate that there are 99 legal votes. To be elected in the Primary, a mayoral candidate must receive at least 50 votes. (The total number of votes divided by the number of seats – in this case 1 – then dividing that number in half and rounding to the next highest whole number.)

***The 2022 Tusayan Council Primary Election date will be August 2, 2022. (The first Tuesday in August)***

#### **ELECTION AT THE GENERAL (TUESDAY, NOVEMBER 8, 2022)**

If all seats are not filled at the Primary Election, a General or Run-Off Election will be held in November. In a General Election, no more than twice the number of candidates for which there are vacancies may be placed on the General Election ballot. Using the example above for Election at the Primary, if none of the three Mayoral candidates receive a majority of the votes cast, the two candidates who received the highest number of votes would be placed on the General Election ballot.

The candidate(s) equal to the number of persons to be elected with the highest number of votes shall be elected.

***The 2022 Tusayan Council General Election date will be November 8, 2022. (The first Tuesday after the first Monday in November)***

#### **RESIGN TO RUN**

A.R.S. § 38-296 Limitations on filing for election by incumbent of elective office

- A. Except during the final year of the term being served, no incumbent of a salaried elective office, whether holding by election or appointment, may offer himself for nomination or election to any salaried local, state or federal office.
- B. An incumbent of a salaried elected office shall be deemed to have offered himself for nomination or election to a salaried local, state or federal office on the filing of a nomination paper pursuant to A.R.S. § 16-311(A). An incumbent of a salaried elected office is not deemed to have offered himself for nomination or election to an office by making a formal declaration of candidacy for the office.
- C. The resignation of the incumbent elective officer duly filed in writing with the office, board or commission having jurisdiction of the office, if not accepted within ten (10) days, shall be deemed to have become effective as of the date of filing.
- D. This section shall not be construed to prohibit a person whose resignation from office has become effective from qualifying as a candidate for another office during the unexpired portion of the term affected by the resignation, nor shall it apply to any incumbent elective officer who seeks reelection to



the same office or to any other public office during the final year of the term to which the person has been so elected.

- E. A person violating any provision of this section is guilty of misfeasance in office, and the office held by such person shall be declared vacant.

## CANDIDATE PACKETS

Each candidate packet contains the required forms for filing, including a Statement of Interest, Nomination Petitions, Nomination Paper, Financial Disclosure Statement, and Campaign Finance forms. ***Please take time to review all election materials thoroughly before filing nomination papers.***

## CANDIDATE NOMINATION PAPERS AS PUBLIC RECORDS

All papers filed by candidates and their respective political committees are public records. These papers are typically reviewed by the press, citizens, and other candidates. No information contained on these papers, including home addresses and phone numbers, is redacted.

## STATEMENT OF INTEREST [A.R.S. § 16-311, A.R.S. § 16-341(I)]

All candidates must file a Statement of Interest with the Clerk's Office before collecting signatures. Any signatures collected before the Statement of Interest is filed will not be valid. Only qualified electors of the Town of Tusayan may sign nomination petitions.

## NUMBER OF SIGNATURES REQUIRED [A.R.S. § 16-322(A)(10), (B)]

For the Town, the total number of signatures required on nomination petitions for a candidate for the office Council shall be no less than five (5) percent and no more than ten (10) percent of the highest votes cast for an elected Town official at the last preceding election at which a Town official was elected.

**Signatures Required for Mayor and Council Member**

5%	10%	Highest Votes Cast
4	9	90

A qualified elector (registered Tusayan voter) may sign one nomination petition for each seat or office to be filled. **In 2022, two Council seats and one Mayor's seat are to be filled; therefore, an elector may sign two candidates' nomination petitions for Council and one for Mayor.**

## PETITION CIRCULATORS [A.R.S. § 16-321(D)]

A petition circulator is not required to be a resident of Arizona, but otherwise must be qualified to register to vote in Arizona pursuant to A.R.S. § 16-101 and, if not a resident of Arizona, shall register as a circulator with the Secretary of State. To register as a circulator, contact the Secretary of State's Office at 602-542-4285 or visit their website at [www.azsos.gov](http://www.azsos.gov).

A circulator shall verify that each of the names on the petition was signed in his presence on the date indicated, and that in his belief each signer was a qualified elector who resides at the address given as the signer's residence on the date indicated. Only one person may circulate a petition sheet, and the same person who circulated the sheet must sign the certificate on the back. *(Instructions are included on the back of each petition sheet).*

A candidate may circulate his own petition.

### **FILING DEADLINE [A.R.S. § 16-311(B)]**

To become an official candidate for Council and to have your name printed on the 2022 Primary Election ballot, the following forms must be filed with the Town Clerk office no sooner than 7:00 a.m. on Saturday, March 5, 2022 and no later than 5:00 p.m. on Monday, April 4, 2022:

- Nomination Petitions containing at least 4 but no more than 9 valid signatures
- Nomination Paper
- Financial Disclosure Statement
  - Any candidate who knowingly files an incomplete or false financial disclosure statement is guilty of a class 1 misdemeanor and is subject to a civil penalty of \$50 for each day that a candidate fails to file the financial disclosure form up to a maximum of \$500. (A.R.S. § 38-544).

Candidates may make one supplemental filing of additional petitions sheets prior to the candidate filing deadline of 5:00 p.m., Monday, April 4, 2022.

### **LEGAL SUFFICIENCY OF NOMINATION PETITIONS**

It is the duty of the courts and not the Town Clerk to determine the legal sufficiency of nomination petitions. The Town Clerk need only determine that the nomination petitions are substantially in regular form and contain the required number of signatures. The Town Clerk has neither the right nor the duty to determine whether signers of the nominating petitions are qualified electors.

### **CANDIDATE CHALLENGES**

An elector may file a court action challenging a nomination petition in accordance with A.R.S. § 16-351.

## CAMPAIGN FINANCE

A candidate for Council must comply with all State campaign finance laws. [Arizona Revised Statutes Title 16 Elections and Electors, Chapter 6 (Campaign Contributions and Expenses)] Campaign finance laws are specific and detailed. They establish, among other things, when a candidate is required to form a committee, how a candidate's committee must be constituted, contribution limits, and when campaign finance reports are required and their content. The importance of strict compliance with campaign finance laws cannot be overstated. Timely, accurate compliance with campaign laws is essential to avoid monetary penalties, possible criminal violations, and other negative consequences. Failure to comply with campaign finance laws may be the subject of enforcement actions, as well as civil and criminal penalties.

*To ensure compliance with all State campaign finance laws, candidates are strongly encouraged to seek the assistance of an attorney and/or other professionals with knowledge of election laws from the beginning of the involvement in the campaign process.*

*Links to Campaign Finance forms, the Secretary of State's Campaign Finance Handbook, and the Secretary of State's Campaign Contribution Limits for the 2021-2022 Election Cycle are all available from the website of the Secretary of State at <https://azsos.gov/elections/campaign-finance-reporting> . Any campaign finance forms may be obtained from the Town Clerk.*

### STATEMENT OF ORGANIZATION [A.R.S. § 16-925 – 16-905(B)]

Candidates are required to file a Statement of Organization with the Town Clerk within ten (10) days of receiving contributions or making expenditures, in any combinations, of at least \$500.

A candidate may have only one committee in existence of the same office during the same election cycle. Since committees are now required to accept all correspondence through email, it is imperative committee contact information be kept up-to-date. Candidates are required to file an amended Statement of Organization within ten (10) days after any change in committee information. It is important the Clerk's Office have up-to-date email addresses for political committees as the candidate agrees to accept only electronic correspondence when the Statement of Organization is filed. (A.R.S. § 16-906).

An entity is required to register as a political action committee if both of the following apply:

1. The entity is organized for the *primary purpose* of influencing the result of an election; and
2. The entity knowingly receives contributions or makes expenditures, **in any combination, of at least \$1,300** in connection with any election during a calendar year.

Once a candidate or entity files the Statement of Organization, reporting of contributions and expenditures is required in the schedule listed below.

**CAMPAIGN CONTRIBUTION LIMITS (A.R.S. § 16-912)**

The Campaign Contribution Limits for the 2021-2022 Election Cycle chart may be available on the Secretary of State's website. It is strongly advised that you seek the advice of an attorney familiar with Campaign Finance laws.

Note: "Election Cycle" is the two-year period beginning on the first day of the calendar quarter after the quarter in which the Town's general election is scheduled and ending on the last day of the calendar quarter in which the second Town General Election is scheduled. (*Current cycle is January 1, 2021 to December 31, 2022. The next cycle will be January 1, 2023 to December 31, 2024*).

**CAMPAIGN FINANCE WORKSHOP**

Campaign Finance Workshops may be provided by the Secretary of State's Office. Candidates and/or their representative(s) are strongly encouraged to attend if offered.

**CAMPAIGN FINANCE REPORTING REQUIREMENTS (A.R.S. § 16-925 - § 16-928)**

Campaign Finance reports must be filed with the Town Clerk throughout the election cycle. An electronic copy of the form is available on the Town's website. It is the responsibility of the candidate and/or candidate's committee to ensure all deadlines are met. Electronic filing via email to [tusayanclerk@tusayan-az.gov](mailto:tusayanclerk@tusayan-az.gov) is acceptable, as long as the report is legible. The required reports and respective filing dates for the 2022 Election are as follows:

REPORT TYPE	EARLIEST FILING DATE	DEADLINE
<b>2021 Annual 4<sup>th</sup> Qtr:</b> October 1, 2021, <i>or opening reporting date</i> , through December 31, 2021	January 1, 2022	January 15, 2022
<b>2021 1<sup>st</sup> Qtr:</b> January 1, 2022, <i>or opening reporting date</i> , through March 31, 2022	April 1, 2022	April 15, 2022
<b>2022 2<sup>nd</sup> Qtr:</b> April 1, 2022, <i>or opening reporting date</i> , through June 30, 2022	July 1, 2022	July 15, 2022
<b>2022 Pre-Primary Election:</b> July 1, 2022 through July 16, 2022	July 17, 2022	July 23, 2022
<b>2022 3<sup>rd</sup> Qtr:</b> July 17, 2022 through September 30, 2022	October 1, 2022	October 15, 2022
<b>2022 Pre-General Election:</b> October 1, 2022 through October 22, 2022	October 23, 2022	October 29, 2022
<b>2022 4<sup>th</sup> Qtr:</b> October 23, 2022 through December 31, 2022	January 1, 2023	January 17, 2023

The receipt date by the Clerk's Office is considered to be the date of filing. This includes the date recorded on a sent email. The Clerk's Office is available to accept filing in person during the Town's regular business hours, 7:00 a.m. to 6:00 p.m., Monday thru Thursday (excluding holidays). In the event of weather, holidays, or weekends, candidate may email the clerk at: [tusayanclerk@tusayan-az.gov](mailto:tusayanclerk@tusayan-az.gov)

#### **FAILURE TO FILE (A.R.S. § 16-937)**

A committee failing to file any of the required campaign finance reports is subject to a penalty of \$10 for each day that the filing is late during the first 15 days after the filing deadline, and \$25 for each subsequent day the filing is late. Penalties accrue until the later report is filed. If the committee fails to file a report within 30-days after the filing deadline, the filing officer (Town Clerk) may, after providing written notice by email to the committee within five days after the filing deadline, refer the matter to the enforcement officer (Town Attorney).

Upon request from the filing officer or the enforcement officer, a committee that has filed a Statement of Organization shall produce any of the records required to be kept pursuant to A.R.S. § 16-907 to the filing officer or enforcement officer.

A person that qualifies as a committee as prescribed by A.R.S. § 16-905 shall report all contributions, expenditures and disbursements that occurred before qualifying as a committee and shall maintain and produce records as prescribed by A.R.S. § 16-907.

### **TERMINATION OF CANDIDATE COMMITTEES (A.R.S. § 16-933, 16-934)**

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A committee may terminate only when the committee treasurer files a termination statement with the filing officer (Town Clerk) certifying under penalty of perjury that:

1. The committee will no longer receive any contributions or make any disbursements;
2. The committee has either no outstanding debts or obligations, or has outstanding debts or obligations, or both, that are all more than five years old, and that the committee's creditors have agreed to discharge the debts and obligations and have agreed to the termination of the committee;
3. All surplus monies have been disposed of and that the committee has no cash on hand;
4. All contributions and expenditures have been reported, including any disposal of surplus monies.

A candidate committee may transfer surplus funds, including the committee's debts and obligations, to a subsequent committee for that individual or candidate, as prescribed by A.R.S. § 16-913.

A committee shall dispose of surplus monies only as follows:

1. Return surplus monies to the contributor;
2. Contribute surplus monies pursuant to and within the limits prescribed in A.R.S. § 16-911 thru § 16-918;
3. In the case of a candidate committee, contribute surplus monies to a candidate committee for another candidate under the following conditions:
  - a. The candidate committee makes the contribution after the time period for filing a nomination paper pursuant to A.R.S. § 16-311(A).
  - b. The candidate associated with the candidate committee that makes the contribution did not file a nomination paper to run for election in the current election cycle.
  - c. In the case of a candidate committee for legislative office, the candidate committee makes the contribution when the legislature is not in regular legislative session.
  - d. The candidate committee makes the contribution within the limits prescribed for individuals in A.R.S. § 16-912.
4. Donate surplus monies to a nonprofit organization that has tax exempt status under section 501(c)(3) of the internal revenue code.

Surplus monies shall not be used for or converted to personal use.

A Termination Statement is available on the Town's website. This form may be used to dissolve a political committee at the end of the election cycle and/or whenever the committee meets the criteria listed above.

### **CAMPAIGN FINANCE COMPLAINTS (A.R.S. § 16-938)**

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Campaign Finance complaints are filed with the Town Clerk, the filing officer for local elections. Individuals wishing to file a Campaign Finance Complaint must file a written complaint stating the alleged violation.

Upon receipt of a written complaint, the Town Clerk shall review the complaint and determine through review of the complaint whether there is reasonable cause to believe that there has been a violation of the Arizona Revised Statutes Title 16 Elections and Electors, Chapter 6 (Campaign Contributions and Expenses). If, after completing a review of the written complaint, the Clerk finds there is reasonable cause, the Town Clerk notifies the Town Attorney of the alleged violation. The Attorney is responsible for review of the alleged violation or assigning the matter to outside legal counsel for review.



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### **POLITICAL SIGNS (TOWN ZONING ORDINANCE)**

Sign regulations are contained within Town of Tusayan's Zoning Code, Section 16.3 and 16.4 Signs which is included in your packet. Additional regulations on political signs can be found in A.R.S. § 16-1019.

The first day a candidate may put up signs is May 23, 2022 (71-days before a primary election) and the sign period ends on November 23, 2022 (15-days after the general election) or August 17, 2022 for a candidate who failed to advance to the general election (ending 15 days after the primary election). Additionally, if there is no cause to hold a general election, then the period ends for all candidates on August 17, 2022 (15-days after the primary election).

### **USE OF TOWN RESOURCES (A.R.S. § 9-500.14)**

The following is shared with the Mayor, Council and all Town Staff before every election:

- A. A city or town shall not spend or use its resources, including the use or expenditure of monies, accounts, credit, facilities, vehicles, postage, telecommunications, computer hardware and software, web pages, personnel, equipment, materials, buildings or any other thing of value of the city or town, for the purpose of influencing the outcomes of elections. Notwithstanding this section, a city or town may distribute informational pamphlets on a proposed bond election as provided in section 35-454 if those informational pamphlets present factual information in a neutral manner. Nothing in this section precludes a city or town from reporting on official actions of the governing body.
- B. The prohibition on the use of public resources to influence the outcome of bond, budget override and other tax-related elections includes the use of city-focused or town-focused promotional expenditures that occur after an election is called and through election day. This prohibition does not include routine city or town communications.
- C. This section does not prohibit the use of city or town resources, including facilities and equipment, for government-sponsored forums or debates if the government sponsor remains impartial and the events are purely informational and provide an equal opportunity to all viewpoints. The rental and use of a public facility by a private person or entity that may lawfully attempt to influence the outcome of an election is permitted if it does not occur at the same time and place as a government-sponsored forum or debate.
- D. Employees of a city or town shall not use the authority of their positions to influence the vote or political activities of any subordinate employee.
- E. The attorney general or the county attorney of the county in which an alleged violation of this section occurred may initiate a suit in the superior court in the county in which the city or town is located for the purpose of complying with this section.

- F. For each violation of this section, the court may impose a civil penalty not to exceed five thousand dollars plus any amount of misused funds subtracted from the city or town budget against a person who knowingly violates or aids another person in violating this section. The person determined to be out of compliance with this section is responsible for the payment of all penalties and misused funds. City or town funds or insurance payments shall not be used to pay these penalties or misused funds. All misused funds collected pursuant to this section shall be returned to the city or town whose funds were misused.
- G. Nothing contained in this section shall be construed as denying the civil and political liberties of any employee as guaranteed by the United States and Arizona Constitutions.
- H. For the purposes of this section:
  - 1. "Government-sponsored forum or debate" means any event, or part of an event or meeting, in which the government is an official sponsor, which is open to the public or to invited members of the public, and whose purpose is to inform the public about an issue or proposition that is before the voters.
  - 2. "Influencing the outcomes of elections" means supporting or opposing a candidate for nomination or election to public office or the recall of a public officer or supporting or opposing a ballot measure, question or proposition, including any bond, budget or override election and supporting or opposing the circulation of a petition for the recall of a public officer or a petition for a ballot measure, question or proposition in any manner that is not impartial or neutral.
  - 3. "Misused funds" means city or town monies or resources used unlawfully as proscribed by this section.
  - 4. "Routine city or town communications" means messages or advertisements that are germane to the functions of the city or town and that maintain the frequency, scope and distribution consistent with past practices or are necessary for public safety.

Candidates may not use the Town of Tusayan's logo in conjunction with their campaign for elected office.

#### **ADVERTISING AND FUND-RAISING DISCLOSURE STATEMENTS (A.R.S. § 16-925)**

- A. A person that makes an expenditure for an advertisement or fund-raising solicitation, other than an individual, shall include the following disclosures in the advertisement or solicitation:
  - 1. The words "paid for by", followed by the name of the person making the expenditure for the advertisement or fund-raising solicitation.
  - 2. Whether the expenditure was authorized by any candidate, followed by the identity of the authorizing candidate, if any.
- B. In addition to the disclosure required by subsection A of this section, a political action committee that makes an expenditure for an advertisement shall include a disclosure stating:
  - 1. The names of the three political action committees making the largest aggregate contributions to the political action committee making the expenditure and that exceed twenty thousand dollars during the election cycle, as calculated at the time the advertisement was distributed for publication, display, delivery or broadcast.

- C. 2. The aggregate percentage of out-of-state contributors as calculated at the time the advertisement was produced for publication, display, delivery or broadcast. The disclosure shall state “paid for by \_\_\_\_\_” as prescribed by subsection A of this section, followed by “with \_\_\_\_% from out-of-state contributors” with the blank to be filled by the aggregate percentage prescribed by this paragraph. If a disclosure contains any acronym or nickname that is not commonly known, the disclosure shall also spell out the acronym or provide the full name.
- D. If the advertisement is:
1. Broadcast on radio, the disclosure shall be clearly spoken at the beginning or end of the advertisement.
  2. Delivered by hand or mail, the disclosure shall be clearly readable and if the advertisement is paid for by a political action committee, the disclosure shall be displayed in a height that is at least ten percent of the vertical height of the advertisement.
  3. Delivered electronically, the disclosure shall be clearly readable.
  4. Displayed on a sign or billboard, the disclosure shall be displayed in a height that is at least four percent of the vertical height of the sign or billboard, except that if the advertisement is paid for by a political action committee, the disclosure shall be displayed in a height that is at least ten percent of the vertical height of the sign or billboard.
  5. Broadcast on television or in a video or film, both of the following requirements apply:
    - a) The disclosure shall be both written and spoken at the beginning or end of the advertisement, except that if the written disclosure statement is displayed for the greater of at least one-sixth of the broadcast duration or four seconds, a spoken disclosure statement is not required.
    - b) The written disclosure statement shall be printed in letters that are displayed in a height that is at least four percent of the vertical picture height, except that if the advertisement is paid for by a political action committee, the written disclosure statement shall be displayed in a height that is at least ten percent of the vertical picture height.
- E. This section does not apply to:
1. Social media messages, text messages or messages sent by a short message service.
  2. Advertisements that are placed as a paid link on a website, if the message is not more than two hundred characters in length and the link directs the user to another website that complies with this section.
  3. Advertisements that are placed as a graphic or picture link, if the statements required in this section cannot be conveniently printed due to the size of the graphic or picture and the link directs the user to another website that complies with this section.
  4. Bumper stickers, pins, buttons, pens and similar small items on which the statements required in this section cannot be conveniently printed.

5. A solicitation of contributions by a separate segregated fund.
6. A communication by a tax-exempt organization solely to its members.
7. A published book or a documentary film or video.

#### **REQUESTS FOR INFORMATION**

Requests for public records by candidates or representatives will be processed through the Town Clerk's Office; there is a fee for copies. Candidate information, including campaign finance reports will be available on the Town's website as are many other documents.

#### **VOTING INFORMATION**

##### **VOTER REGISTRATION**

Voters may register or update existing registration via the Coconino County Elections website:

- <https://www.coconino.az.gov/808/Voter-Registration>

Registration deadlines:

- Primary Election is July 5, 2022
- General Election (*if necessary*) is October 11, 2022

##### **VOTER REGISTRATION FILES**

The Town of Tusayan does not maintain voter registration or voter history data. Candidates may contact the Coconino County Recorder's Office directly to obtain the information. Note, a fee may be applied.

**IN ORDER FOR YOUR NAME TO BE ON THE BALLOT:**

The following properly executed forms must be submitted to the Town Clerk for the official filing of your candidacy no earlier than March 5, 2022 and no later than 5 p.m. on April 4, 2022.

- Petition containing at least 4 signatures and not more than 9 for a four-year Councilmember term.
- Petition containing at least 4 signatures and not more than 9 for a two-year Mayoral term.
- A Nomination Paper, which includes a Declaration of Qualifications, and Campaign Finance Law Statement.
- A Financial Disclosure Statement

Please contact the Tusayan Town Clerk if you have any questions: 928-638-9909

Candidate Packet received by: \_\_\_\_\_

Signature: \_\_\_\_\_

### § 16.3 EXEMPT SIGNS.

The following signs shall be exempt from the provisions of this section:

- (A) Official notices authorized by a court, public body or public safety official;
- (B) Directional, warning or information signs authorized by federal, state, county or town authority;
- (C) Memorial plaques and building cornerstones when cut or carved into a masonry surface or when made of incombustible material and made an integral part of the building or structure;
- (D) Commemorative symbols, plaques and historical tablets; and
- (E) Political signs; provided, however, that, such signs shall be displayed no more than 60 calendar days prior to the election to which they refer, and shall be removed within three calendar days following the date of the election to which they refer. Political signs shall not be placed in any public right-of-way.

(Ord. 2012-04, passed 12-5-2012)

### § 16.4 SPECIAL PURPOSE SIGNS.

(A) The following special purpose signs shall be permitted:

(1) *Directional signs.* In any zone, one parking directional sign not exceeding ten square feet in area or six feet in height at each parking area entrance or exit. Directional signs painted on paved parking areas shall be permitted. No advertising message of any kind shall be displayed on a parking directional sign;

(2) *Real estate and development signs.*

(a) *For sale or rental signs.* In any zone, one on-site unlighted sign not exceeding six square feet on each street frontage adjoining a site. Freestanding signs shall not exceed six feet in height. Parcels of 40 acres or more shall be allowed one freestanding sign not exceeding 20 square feet in area and eight feet in height. All sale and rental signs shall be removed within 30 days from the date of sale;

(b) *Open house signs.* Open house signs shall be limited to four square feet and shall not exceed three feet in height. They shall be limited to no more than two days per week for any given property. One on-site and no more than three off-premise signs are permitted. The signs shall be placed no more than 30 minutes prior to the beginning of the open house and shall be removed within 30 minutes of the end of the open house. Off-premise signs placed in public rights-of-way shall be placed such that they do not obstruct traffic or visibility at the intersection. They shall not obstruct multi-purpose paths or sidewalks. When placed on private easements, they shall be placed with the property owner's permission;

(c) *Construction signs.* On the site of a property actively under construction, one unlighted sign not exceeding 20 square feet in area and six feet in height in a Residential Zone or 40 square feet in area and eight feet in height in a Commercial or Industrial Zone to identify each contractor, architect or engineer engaged in the project. Said signs shall be removed within five days after the issuance of a certificate of occupancy by the town;

(d) *Directional subdivision signs.* In any zone, unlighted signs advertising subdivisions containing only the name of the subdivision, the name of the developer and/or agent, an identification emblem and directional message shall be permitted; provided:

1. There shall be no more than three such signs for each subdivision;
2. The total area of all signs shall not exceed 30 square feet;
3. The total height of each sign shall not exceed eight feet;
4. Directional subdivision signs may be displayed during the two years following the date of recordation of the final plat for the subdivision, or until 100% of the lots have been sold, whichever occurs first;

and

5. Directional subdivision signs may be located outside the boundaries of the subdivision, but no further than the closest intersection of a public street.

(e) *Temporary on-site subdivision signs.* Temporary on-site subdivision signs shall be permitted; provided, there shall be no more than 100 square feet of total sign area for each subdivision and a total of five signs. Freestanding signs shall not exceed 15 feet in height in a commercial subdivision and eight feet in height in a residential subdivision. Such on-site signs shall be permitted to remain for two years from the date the required sign permit is issued. An extension beyond the two-year limitation may be granted for a one-year period, subject to the approval of the Planning and Zoning Commission. However, if a conditional use permit is approved for a sales office, any temporary on-site subdivision signs may remain for the term of the conditional use permit;

(f) *Subdivision entrance signs.* At the major street entrance(s) to a subdivision or development, not more than two signs, each not exceeding 20 square feet in area per sign, shall be permitted. Such signs shall be attached to and shall not extend above a wall or fence, and shall indicate only the name and/or the address of the subdivision or development. Design, color scheme and height of entrance signs are subject to the approval of the Town Manager or designee. Such signs shall be constructed of materials and shall be affixed to the wall or fence in such a manner as to render them not readily susceptible to vandalism; and

(g) *Leasing and rental signs.* Office buildings and shopping centers and industrial subdivisions may display leasing and rental signs for a period of one year following final construction inspection. These signs shall be limited to one freestanding sign and two building-mounted signs not to exceed a total of 150 square feet in area. Freestanding signs shall not exceed eight feet in height.

(3) *Special sale signs.*

(a) For retail commercial uses in any zone where such uses are listed as permitted or conditional uses, special sale signs or banners may be permitted while a special sale of goods or services is being conducted.

(b) Signs shall be professionally made, attached to a building wall or installed over an existing freestanding sign and shall be limited to one per street frontage.

(c) The display of the signs shall be limited to 14 days per calendar quarter.

(d) The size of special sale signs shall not exceed 32 square feet each.

(4) *Other special signs.*

(a) Flags, emblems, insignias and posters of any nation, state, international organization, political subdivision or other governmental agency; unlighted non-verbal religious symbols attached to a place of religious worship; and, temporary displays of a patriotic, religious, charitable or civic character shall be exempt from the provisions of this section, except as follows.

1. If the height exceeds 30 feet, such signs shall be subject to the approval of the Town Manager or designee.

2. With the exception of a public space such as a transportation center, visitor center or roadway median, a maximum of one U.S. and one Arizona flag shall be allowed per property.

3. Flag poles shall not exceed 40 feet in height.

4. The preceding shall not be construed as to permit the use of such flags, insignias and the like for the purpose of advertising or identifying a product or business.

(b) Temporary business identification sign for new businesses only and subject to the following.

1. A sign permit from the town is required.

2. If design review is required, it shall be done by the town staff and approved by the Town Manager.

3. A temporary business identification sign shall be removed within two weeks of the issuance of a permit(s) for the permanent business signage, but no longer than 60 days from the date of the issuance of the permit for the temporary business identification sign. One 30-day extension of time may be approved by town staff. A second 30-day extension may be approved by the Town Manager. No further extensions are authorized. An extension of time will only be approved upon a finding that the business owner has been diligent in pursuing approval of permanent signage.

4. Only one sign mounted on a building wall or over an existing wall sign is permitted.

5. If the temporary identification sign is installed over an existing sign, the new business owner may also apply for a banner sign as provided in § 16.7(A)(5) of this regulation.

6. Sign must be maintained in good condition.

7. Maximum size shall be 32 square feet or if the sign is to be installed over an existing sign, it may be the same size as the existing sign.

8. The sign shall be professionally made.

(5) *House of worship announcement banner sign.*

(a) One banner sign may be placed on the site of the future construction/location of a house of worship. The purpose of the sign shall be to announce the future location of a house of worship on the site. The sign may be free standing and if so, shall be vented to withstand wind. It shall be setback from the closest property line at least ten feet. It shall be a maximum area of 32 square feet and a maximum height of eight feet.

(b) One banner sign may be placed on the wall of a building announcing an event, classes or other temporary occurrence at a house of worship. The banner shall be a maximum area of 32 square feet and be professionally made. It shall remain on site for a maximum of 14 days.

(6) *Community banner signs.*

(a) A community banner sign larger than 32 square feet requires approval of the Town Council.

(b) A community banner sign located partially or entirely within the public right-of-way requires the approval of the government with jurisdiction.

(c) A community banner sign shall not obstruct or impair the visibility of the driver of a vehicle.

(d) A community banner sign need not be in a rigid frame, but it shall be maintained in good condition while it is being used.

(e) A community banner sign may remain in any one location for a maximum of three weeks unless approved for a longer period of time by the Town Council.

(B) The following special purpose signs shall be prohibited.

(1) *Billboards.*

(a) Billboards and off-premise signs shall not be permitted in any zone. All existing billboards and off-premise signs are non-conforming uses, subject to the provisions of § 19 of this zoning code.

(b) If any billboard contains copy advertising a use, business or product no longer in existence, or is left blank, or is maintained without paid copy for a period of 180 days or more, such billboard shall be removed immediately unless a conditional use permit is approved for its reuse.

(2) *Portable signs.* Portable and sandwich board signs are prohibited. Temporary real estate “open house” signs shall be exempt.



(3) *Vehicle signs*. Signs painted on or attached to vehicles parked on public or private premises that are displayed in view of vehicular or pedestrian traffic for a period in excess of 24 hours shall be prohibited.

(Ord. 2012-04, passed 12-5-2012)

# Town of Tusayan

*Sample*  
845 Mustang Drive.  
P.O. Box 709  
Tusayan, AZ 86023

## Nonpartisan Candidate NOMINATION PAPER DECLARATION OF QUALIFICATION A.R.S. §§ 16-311, 16-341

FOR OFFICE USE ONLY

You are hereby notified that I, the undersigned, a qualified elector, am a candidate for the office of

\_\_\_\_\_ at the election to be held on the \_\_\_\_\_ day of  
\_\_\_\_\_, 20\_\_\_\_\_.

I will have been a citizen of the United States for \_\_\_\_\_ years before my election and will have been a citizen of Arizona for \_\_\_\_\_ years before my election, and I will meet the Constitutional and/or statutory age requirement for taking said office. I have resided in \_\_\_\_\_ County for \_\_\_\_\_ years and in precinct \_\_\_\_\_ for \_\_\_\_\_ years before my election.

Actual residence address \_\_\_\_\_ City or Town \_\_\_\_\_ Zip \_\_\_\_\_  
or description of place of residence (required)

Post office address (if applicable) \_\_\_\_\_ City or Town \_\_\_\_\_ Zip \_\_\_\_\_

**Print or type your name on the following line in the exact manner you wish it to appear on the ballot, last name first.**

\_\_\_\_\_  
LAST NAME

\_\_\_\_\_  
FIRST NAME

I declare, under penalty of perjury, that the information in this Nomination Paper and Declaration of Qualification is true and correct, and that at the time of filing I am a resident of the county, district, or precinct, that I have no final, outstanding judgments against me of an aggregate of \$1,000 or more that arose from failure to comply with or enforcement of campaign finance law, and as to all other qualifications, I will be qualified at the time of election to hold the office that I seek.

\_\_\_\_\_  
CANDIDATE SIGNATURE

\_\_\_\_\_  
DATE

# Town of Tusayan

*Sample*  
845 Mustang Drive  
P.O. Box 709  
Tusayan, AZ 86023

## Write-in Candidate NOMINATION PAPER DECLARATION OF QUALIFICATION A.R.S. §§ 16-311, 16-312

FOR OFFICE USE ONLY

You are hereby notified that I, the undersigned, a qualified elector, am a candidate for the office of \_\_\_\_\_ for the \_\_\_\_\_ Party (if applicable), at the PRIMARY or GENERAL (circle one) Election to be held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

I will have been a citizen of the United States for \_\_\_\_\_ years before my election and will have been a citizen of Arizona for \_\_\_\_\_ years before my election. I am \_\_\_\_\_ years old and my date of birth is \_\_\_\_\_, \_\_\_\_\_, and therefore I will meet the Constitutional and/or statutory age requirement for taking said office. I have resided in \_\_\_\_\_ county for \_\_\_\_\_ years, and have resided in \_\_\_\_\_ precinct for \_\_\_\_\_ years.

Actual residence address  
or description of place of residence (required)

City or Town

Zip

Post office address (if applicable)

City or Town

Zip

**Print or type your name on the following line in the exact manner you wish it to appear on the Notice of Official Write-In Candidates.**

\_\_\_\_\_  
LAST NAME

\_\_\_\_\_  
FIRST NAME

I declare, under penalty of perjury, that the information in this Nomination Paper and Declaration of Qualification is true and correct, and that at the time of filing I am a resident of the county, district, or precinct, that I have no final, outstanding judgments against me of an aggregate of \$1,000 or more that arose from failure to comply with or enforcement of campaign finance law, and as to all other qualifications, I will be qualified at the time of election to hold the office that I seek. If running in the General Election, I further certify that I am not disqualified from running as a write-in candidate pursuant to A.R.S. § 16-312(F).

\_\_\_\_\_  
CANDIDATE SIGNATURE

\_\_\_\_\_  
DATE

# Nonpartisan Nomination Petition

I, the undersigned, a qualified elector of the county of \_\_\_\_\_, state of Arizona, and of \_\_\_\_\_ hereby nominate \_\_\_\_\_ who resides at \_\_\_\_\_ in the county of \_\_\_\_\_ for the office of \_\_\_\_\_ to be voted at the \_\_\_\_\_ election to be held \_\_\_\_\_ and I hereby declare that I am qualified to vote for this office and that I have not signed and will not sign any nomination petitions for more persons than the number of candidates necessary to fill such office at the next ensuing election. I further declare that if I choose to use a post office box address on this petition, my residence address has not changed since I last reported it to the county recorder for purposes of updating my voter registration file.



Signature	Printed name	Actual residence address, description of place of residence or Arizona post office box address, city or town	Date of signing
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

### Instructions for Circulators

1. All petitions shall be signed by circulator.
2. Circulator is not required to be a resident of this state but otherwise must be qualified to register to vote in this state and, if not a resident of this state, shall register as a circulator with the secretary of state.
3. Circulator's name shall be typed or printed under the circulator's signature.
4. Circulator's actual residence address or, if no street address, a description of residence location shall be included on the petition.

PRINT NAME

I, \_\_\_\_\_ a person who is not required to be a resident of this state but who is otherwise qualified to register to

vote in the county of \_\_\_\_\_

COUNTY

in the state of Arizona, hereby verify that each of the names on the petition was signed in my presence on the date indicated and that in my

belief each signer was a qualified elector who resides at the address given as their residence on the date indicated.

Signature of Circulator

Typed or Printed Name of Circulator

Circulator's Actual Residence Address  
(If no street address, a description of residence location shall be included  
on the petition)

City or Town and Zip Code

**Town of Tusayan**  
*Sample*  
845 Mustang Drive.  
P.O. Box 709  
Tusayan, AZ 86023

**Town of Tusayan****Sample**

845 Mustang Drive

P.O. Box 709

Tusayan, AZ 86023

**Candidate Statement of Interest****A.R.S. § 16-311; A.R.S. § 16-341(I)**

You are hereby notified that I, the undersigned, hereby declare my interest to run as a

candidate for the office of \_\_\_\_\_ for District \_\_\_\_\_ (if applicable),

in the [City/Town] of \_\_\_\_\_ at the [regular/special] Election to be

held on Tuesday, \_\_\_\_\_, \_\_\_\_\_, 20\_\_\_\_. I am seeking the nomination of the

\_\_\_\_\_ Party (if applicable).

**Candidate Information** (Print your information.)

Name: \_\_\_\_\_  
Last First

Residence Address: \_\_\_\_\_  
Street

\_\_\_\_\_  
City State Zip Code

Mailing Address: \_\_\_\_\_  
Street

\_\_\_\_\_  
City State Zip Code

Primary Phone: ( ) - Type of Phone: Home \_\_\_\_ Work \_\_\_\_ Cell \_\_\_\_

Alternate Phone: ( ) - Type of Phone: Home \_\_\_\_ Work \_\_\_\_ Cell \_\_\_\_

Primary Email: \_\_\_\_\_

Alternate Email: \_\_\_\_\_

By submitting this document, I understand that any nomination petition signatures collected before the date of this Statement of Interest are invalid and may be subject to challenge pursuant to A.R.S. § 16-351. **I understand this Statement is not a formal declaration of candidacy and that filing of the nomination paper is the formal notification for seeking municipal office.**

\_\_\_\_\_  
Candidate Signature

\_\_\_\_\_  
Date

09/29/2021

**Declaración de Interés del Candidato**  
**A.R.S. § 16-311; A.R.S. § 16-341(I)**

Por la presente le notifico que yo, el abajo firmante, por la presente declaro mi interés en postularme como un candidato para el puesto de \_\_\_\_\_ para el Distrito \_\_\_\_\_ (si corresponde), en la/el [Ciudad/Pueblo] de \_\_\_\_\_ en la Elección regular/especial (ponga un círculo alrededor de uno) que se llevará a cabo el martes, \_\_\_\_\_, \_\_\_\_\_ de 20\_\_\_\_. Busco la nominación del Partido \_\_\_\_\_ (si corresponde).

**Información del Candidato** (Imprima su información.)

Nombre: \_\_\_\_\_  
Apellido Nombre

Dirección del domicilio: \_\_\_\_\_  
Calle  
\_\_\_\_\_  
Ciudad Estado Código postal

Dirección postal: \_\_\_\_\_  
Calle  
\_\_\_\_\_  
Ciudad Estado Código postal

Teléfono principal: ( ) - Tipo de teléfono: Hogar Trabajo Celular

Teléfono alterno: ( ) - Tipo de teléfono: Hogar Trabajo Celular

Correo electrónico principal: \_\_\_\_\_

Correo electrónico alterno: \_\_\_\_\_

Al presentar este documento, entiendo que cualquier firma de petición de nominación recolectada antes de la fecha de esta Declaración de Interés no es válida y puede estar sujeta a impugnación de conformidad con A.R.S. § 16-351. Entiendo que esta Declaración no es una declaración formal de candidatura y que la presentación del documento de nominación es la notificación formal para la postulación de cargos municipales.

\_\_\_\_\_  
Firma del candidato

\_\_\_\_\_  
Fecha

☐ Initial Application  
☐ Amended Application  
Date: \_\_\_\_\_



# STATE OF ARIZONA COMMITTEE STATEMENT OF ORGANIZATION

COMMITTEE ID NUMBER  
(office use only)

COMMITTEE TYPE (choose one):

☐ **Candidate**

**Committee Name (required):** \_\_\_\_\_  
(first or last name & office)

**Candidate Information:**  
Candidate's Name (required): \_\_\_\_\_  
Candidate's mailing address (required): \_\_\_\_\_  
Candidate's email address (required): \_\_\_\_\_  
Candidate's phone number (required): \_\_\_\_\_  
Candidate's website (if any): \_\_\_\_\_

**Office Sought (choose one):** ☐ County Office: \_\_\_\_\_ ☐ District (if applicable): \_\_\_\_\_  
☐ City/Town Office: \_\_\_\_\_ ☐ District (if applicable): \_\_\_\_\_  
☐ School Board Office: \_\_\_\_\_ ☐ District (if applicable): \_\_\_\_\_  
☐ Special District Board: \_\_\_\_\_ ☐ District (if applicable): \_\_\_\_\_

**Election Cycle for Office Sought (year the election will take place) (required):** \_\_\_\_\_

**Party Affiliation:** ☐ Democrat ☐ Green ☐ Libertarian ☐ Republican ☐ Other: \_\_\_\_\_  
(required for partisan offices)

☐ **Political Action Committee (PAC)**

**Committee Name (required):** \_\_\_\_\_  
(if sponsored, must include sponsor's name)

**Political Function (optional):** ☐ Contributions ☐ Candidate-Related Independent Expenditures  
(select any that apply) ☐ Ballot Measure Expenditures ☐ Recall Expenditures

**Sponsorship Information:** Sponsor's name or nickname (required): \_\_\_\_\_  
(if applicable) Sponsor's mailing address (required): \_\_\_\_\_  
Sponsor's email address (required): \_\_\_\_\_  
Sponsor's phone number (if any): \_\_\_\_\_  
Sponsor's website (if any): \_\_\_\_\_

**Special Status** ☐ Separate Segregated Fund of a Corporation, LLC, Partnership, or Union  
(if applicable) ☐ Standing Committee (must also complete separate standing committee registration)  
☐ Mega PAC (must provide proof of Mega PAC status to filing officer) (amended applications only)

☐ **Political Party**

**Committee Name (required):** \_\_\_\_\_  
(must include party affiliation)

**Jurisdiction:** ☐ State Party (must include proof of qualification pursuant to A.R.S. § 16-801 or § 16-804)  
☐ County Party (must include proof of qualification pursuant to A.R.S. § 16-802 or § 16-804)  
☐ Legislative District Party (must include proof of organization pursuant to A.R.S. § 16-823)  
☐ City or Town Party (must include proof of qualification pursuant to A.R.S. § 16-802 or § 16-804)

**Special Status** ☐ Standing Committee (must also complete separate standing committee registration)  
(if applicable)



☐ Initial Application  
☐ Amended Application  
Date: \_\_\_\_\_



**STATE OF ARIZONA  
COMMITTEE STATEMENT  
OF ORGANIZATION**

COMMITTEE ID NUMBER  
(office use only)

**COMMITTEE INFORMATION:**

**Contact Information:** Committee's mailing address (required): \_\_\_\_\_  
Committee's email address (required): \_\_\_\_\_  
Committee's phone number (if any): \_\_\_\_\_  
Committee's website (if any): \_\_\_\_\_

**Chairperson's Information:** Chairperson's name (required): \_\_\_\_\_  
Chairperson's physical address (required): \_\_\_\_\_  
Chairperson's mailing address (if different): \_\_\_\_\_  
Chairperson's email address (required): \_\_\_\_\_  
Chairperson's phone number (required): \_\_\_\_\_  
Chairperson's employer (required): \_\_\_\_\_  
Chairperson's occupation (required): \_\_\_\_\_

**Treasurer's Information:** Treasurer's name (required): \_\_\_\_\_  
Treasurer's physical address (required): \_\_\_\_\_  
Treasurer's mailing address (if different): \_\_\_\_\_  
Treasurer's email address (required): \_\_\_\_\_  
Treasurer's phone number (required): \_\_\_\_\_  
Treasurer's employer (required): \_\_\_\_\_  
Treasurer's occupation (required): \_\_\_\_\_

**Bank or Financial Institution:** Bank name (required): \_\_\_\_\_  
(do not list acct numbers) Additional bank name (if applicable): \_\_\_\_\_  
Additional bank name (if applicable): \_\_\_\_\_

**DECLARATION AND SIGNATURES:**

I declare under penalty of perjury that the foregoing information is true and correct. I further declare that I: (1) consent to serve as chairperson or treasurer of the committee named herein, if applicable; (2) designate the above-named committee as my official candidate committee and authorize it to receive/make contributions/expenditures on my behalf, if applicable; (3) have read the Secretary of State's campaign finance and reporting guide; (4) agree to comply with Arizona election law, including campaign finance laws codified at A.R.S. §§ 16-901 to 16-938; and (5) agree to accept all notifications and legal service of process for campaign finance purposes via the email address(es) provided herein.

Chairperson's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Treasurer's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Candidate's signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

**Town of Tusayan**  
*sample*  
845 Mustang Drive.  
P.O. Box 709  
Tusayan, AZ 86023

Date: \_\_\_\_\_



## STATE OF ARIZONA COMMITTEE TERMINATION STATEMENT

COMMITTEE ID NUMBER

### COMMITTEE INFORMATION:

Committee name: \_\_\_\_\_  
Mailing address: \_\_\_\_\_  
Email address: \_\_\_\_\_  
Phone number: \_\_\_\_\_  
Website: \_\_\_\_\_  
Chairperson name: \_\_\_\_\_  
Treasurer: \_\_\_\_\_

### DECLARATION AND SIGNATURES:

I declare under penalty of perjury that the foregoing information is true and correct. I further declare that: (1) the committee will no longer receive any contributions or make any disbursements; (2) the committee either (a) has no outstanding debts or obligations, or (b) has outstanding debts or obligations that are all more than five years old, and the committee's creditors have agreed to discharge the debts and obligations and have agreed to the termination of the committee; (3) any surplus monies have been disposed of and that the committee has no cash on hand; and (4) all contributions and expenditures have been reported, including any disposal of surplus monies.

Chairperson's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Treasurer's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Candidate's signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

**Town of Tusayan**  
*Sample*  
845 Mustang Drive.  
P.O. Box 709  
Tusayan, AZ 86023

Fecha: \_\_\_\_\_



## ESTADO DE ARIZONA DECLARACIÓN DE DISOLUCIÓN DE COMITÉ

NÚMERO DE  
IDENTIFICACIÓN DEL  
COMITÉ \_\_\_\_\_

### INFORMACIÓN DEL COMITÉ:

Nombre del comité: \_\_\_\_\_  
Dirección postal: \_\_\_\_\_  
Dirección del correo electrónico: \_\_\_\_\_  
Número de teléfono: \_\_\_\_\_  
Sitio web: \_\_\_\_\_  
Nombre del presidente: \_\_\_\_\_  
Tesorero: \_\_\_\_\_

### DECLARACIÓN Y FIRMAS:

Declaro bajo pena de perjurio que la información anterior es verdadera y correcta. Declaro además que: (1) el comité ya no recibirá ninguna contribución o desembolsos; (2) el comité (a) ya no tiene deudas pendientes u obligaciones, o (b) tiene deudas pendientes u obligaciones que tienen todas más de cinco años, y los acreedores del comité han acordado descargar las deudas y obligaciones y han acordado la disolución del comité; (3) cualquier dinero excedente ha sido eliminados y que el comité no tiene efectivo a mano; y (4) se han informado todas las contribuciones y gastos, incluyendo cualquier eliminación de dineros excedentes.

Firma del presidente: \_\_\_\_\_ Fecha: \_\_\_\_\_  
Firma del tesorero: \_\_\_\_\_ Fecha: \_\_\_\_\_  
Firma del candidato (si corresponde): \_\_\_\_\_ Fecha: \_\_\_\_\_

**AFFIDAVIT OF SIGNATURE WITHDRAWAL  
FROM CANDIDATE PETITION  
A.R.S. § 19-113**

I, \_\_\_\_\_, being first duly sworn, say that I am a qualified elector of  
(given name and surname)

the State of Arizona and county of \_\_\_\_\_, and provide the  
(county of residence)

following information for the purpose of withdrawing my signature:

Voter's Residence Address: \_\_\_\_\_

Voter's Mailing Address: \_\_\_\_\_

Voter's Email Address: \_\_\_\_\_

Name/Office of Candidate: \_\_\_\_\_

Approximate Date of Signing: \_\_\_\_\_

County Where Petition was Circulated: \_\_\_\_\_

**It is my intention by the signing and filing of this affidavit to withdraw my signature from  
the petition.**

\_\_\_\_\_  
Signature of Affiant

State of Arizona     )  
                              ) ss:  
County of             )

SUBSCRIBED AND SWORN to (or affirmed) before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

(Seal)

\_\_\_\_\_  
Notary Public

**Town of Tusayan**  
*Sample*  
845 Mustang Drive.  
P.O. Box 709  
Tusayan, AZ 86023

My Commission Expires: \_\_\_\_\_

Revised 9/29/2021

**Town of Tusayan**  
*Sample*  
 845 Mustang Drive.  
 P.O. Box 709  
 Tusayan, AZ 86023

**Campaign Contribution  
 Limits 2021-2022 Election  
 Cycle**

Effective January 1, 2021<sup>1</sup>

	Recipient				
	Statewide Candidate <sup>2</sup>	Legislative Candidate <sup>3</sup>	Local Candidate <sup>4</sup>	PAC <sup>5</sup>	Political Party <sup>6</sup>
<b>Individual</b>	\$5,300 <sup>7</sup>	\$5,300 <sup>8</sup>	\$6,550 <sup>9</sup>	Unlimited <sup>10</sup>	Unlimited <sup>11</sup>
<b>Partnership</b>	\$5,300 <sup>12</sup>	\$5,300 <sup>13</sup>	\$6,550 <sup>14</sup>	Unlimited <sup>15</sup>	Unlimited <sup>16</sup>
<b>Candidate Committee</b>	Generally prohibited (except donation of surplus funds) <sup>17</sup>	Generally prohibited (except donation of surplus funds) <sup>18</sup>	Generally prohibited (except donation of surplus funds) <sup>19</sup>	Unlimited <sup>20</sup>	Unlimited <sup>21</sup>
<b>PAC without Mega PAC status (using non-corporate/ non-union funds)<sup>22</sup></b>	\$5,300 <sup>23</sup>	\$5,300 <sup>24</sup>	\$6,550 <sup>25</sup>	Unlimited <sup>26</sup>	Unlimited <sup>27</sup>
<b>PAC with Mega PAC status (using non-corporate/ non-union funds)<sup>28</sup></b>	\$10,600 <sup>29</sup>	\$10,600 <sup>30</sup>	\$13,100 <sup>31</sup>	Unlimited <sup>32</sup>	Unlimited <sup>33</sup>
<b>Political Party (using non-corporate/non-union funds)<sup>34</sup></b>	\$80,300 (to a party nominee only) <sup>35</sup>	\$8,300 (to a party nominee only) <sup>36</sup>	\$10,300 (to a party nominee only) <sup>37</sup>	Unlimited <sup>38</sup>	Unlimited <sup>39</sup>
<b>Corporation</b>	Prohibited <sup>40</sup>	Prohibited <sup>41</sup>	Prohibited <sup>42</sup>	Unlimited <sup>43</sup>	Unlimited <sup>44</sup>
<b>Limited Liability Company</b>	Prohibited <sup>45</sup>	Prohibited <sup>46</sup>	Prohibited <sup>47</sup>	Unlimited <sup>48</sup>	Unlimited <sup>49</sup>
<b>Trust, Joint Venture, Cooperative, or Other Unincorporated Organization or Association</b>	Prohibited <sup>50</sup>	Prohibited <sup>51</sup>	Prohibited <sup>52</sup>	Unlimited <sup>53</sup>	Unlimited <sup>54</sup>
<b>Union</b>	Prohibited <sup>55</sup>	Prohibited <sup>56</sup>	Prohibited <sup>57</sup>	Unlimited <sup>58</sup>	Unlimited <sup>59</sup>

<sup>1</sup> In January of each odd-numbered year, the Secretary of State is required to increase the contribution limits specified in Title 16, Chapter 6, Article 1.2 by \$100. A.R.S. § 16-931(A)(2).

<sup>2</sup> A statewide candidate is a candidate for the office of Governor, Secretary of State, State Treasurer, Attorney General, Superintendent of Public Instruction, Corporation Commissioner or Mine Inspector. A.R.S. § 16-901(49).

<sup>3</sup> A legislative candidate is a candidate for the office of Representative in the State House of Representatives or Senator in the State Senate. A.R.S. § 16-901(36).

<sup>4</sup> A local candidate is a candidate for county, city, town, or district office.

<sup>5</sup> A "PAC" or "political action committee" is an entity or group that is required to register as a political action committee because it (1) is organized for the primary purpose of influencing the result of an election; and (2) knowingly received contributions or made expenditures (in any combination) of at least \$1,000 in connection with any election during a calendar year. A.R.S. §§ 16-901(41); 16-905(B).

<sup>6</sup> A "political party" is an officially recognized political party at the state, legislative district, county, city or town level that has qualified as a political party pursuant to Title 16, Chapter 5. A.R.S. § 16-901(42); see also A.R.S. §§ 16-801 to 16-828.

<sup>7</sup> A.R.S. § 16-912(A)(3). Base contribution limits are reduced by 20% pursuant to A.R.S. § 16-941(B), but increased by \$100 pursuant to A.R.S. § 16-931(A)(2).

<sup>8</sup> A.R.S. § 16-912(A)(2). Base contribution limits are reduced by 20% pursuant to A.R.S. § 16-941(B), but increased by \$100 pursuant to A.R.S. § 16-931(A)(2).

<sup>9</sup> A.R.S. § 16-912(A)(1). Base contribution limits are increased by \$100 pursuant to A.R.S. § 16-931(A)(2).

<sup>10</sup> A.R.S. § 16-912(B).

<sup>11</sup> A.R.S. § 16-912(B).

<sup>12</sup> A.R.S. § 16-917(A)(3). Base contribution limits are reduced by 20% pursuant to A.R.S. § 16-941(B), but increased by \$100 pursuant to A.R.S. § 16-931(A)(2).

- <sup>13</sup> A.R.S. § 16-917(A)(2). Base contribution limits are reduced by 20% pursuant to A.R.S. § 16-941(B), but increased by \$100 pursuant to A.R.S. § 16-931(A)(2).
- <sup>14</sup> A.R.S. § 16-917(A)(1). Base contribution limits are increased by \$100 pursuant to A.R.S. § 16-931(A)(2).
- <sup>15</sup> A.R.S. § 16-917(B).
- <sup>16</sup> A.R.S. § 16-917(B).
- <sup>17</sup> A.R.S. § 16-913(A); *see also* A.R.S. § 16-933(A)(3).
- <sup>18</sup> A.R.S. § 16-913(A); *see also* A.R.S. § 16-933(A)(3).
- <sup>19</sup> A.R.S. § 16-913(A); *see also* A.R.S. § 16-933(A)(3).
- <sup>20</sup> A.R.S. § 16-913(E).
- <sup>21</sup> A.R.S. § 16-913(E).
- <sup>22</sup> A "PAC" or "political action committee" is an entity or group that is required to register as a political action committee because it (1) is organized for the primary purpose of influencing the result of an election; and (2) knowingly received contributions or made expenditures (in any combination) of at least \$1,000 in connection with any election during a calendar year. A.R.S. §§ 16-901(41), 16-905(C). A PAC without "Mega PAC" status is permitted to contribute at the same levels as an individual. A.R.S. § 16-914(A); *see also* A.R.S. §§ 16-901(37) and 16-908 (defining conditions to achieve Mega PAC status).
- <sup>23</sup> A.R.S. § 16-914(A)(3). Base contribution limits are reduced by 20% pursuant to A.R.S. § 16-941(B), but increased by \$100 pursuant to A.R.S. § 16-931(A)(2).
- <sup>24</sup> A.R.S. § 16-914(A)(2). Base contribution limits are reduced by 20% pursuant to A.R.S. § 16-941(B), but increased by \$100 pursuant to A.R.S. § 16-931(A)(2).
- <sup>25</sup> A.R.S. § 16-914(A)(1). Base contribution limits are increased by \$100 pursuant to A.R.S. § 16-931(A)(2).
- <sup>26</sup> A.R.S. § 16-914(D).
- <sup>27</sup> A.R.S. § 16-914(D).
- <sup>28</sup> A "PAC" or "political action committee" is an entity or group that is required to register as a political action committee because it (1) is organized for the primary purpose of influencing the result of an election; and (2) knowingly received contributions or made expenditures (in any combination) of at least \$1,000 in connection with any election during a calendar year. A.R.S. §§ 16-901(41), 16-905(C). A PAC with "Mega PAC" status is permitted to contribute at twice levels as an individual or regular PAC. A.R.S. § 16-914(B). "Mega PAC" status means official recognition that a PAC has received contributions from five hundred or more individuals in amounts of ten dollars or more in the four-year period immediately before application to the Secretary of State. A.R.S. §§ 16-901(37) and 16-908.
- <sup>29</sup> A.R.S. § 16-914(B).
- <sup>30</sup> A.R.S. § 16-914(B).
- <sup>31</sup> A.R.S. § 16-914(B).
- <sup>32</sup> A.R.S. § 16-914(D).
- <sup>33</sup> A.R.S. § 16-914(D).
- <sup>34</sup> A "political party" is an officially recognized political party at the state, legislative district, county, city or town level that has qualified as a political party pursuant to Title 16, Chapter 5. A.R.S. § 16-901(42); *see also* A.R.S. §§ 16-801 to 16-828.
- <sup>35</sup> A.R.S. § 16-915(A)(3). Base contribution limits are reduced by 20% pursuant to A.R.S. § 16-941(B), but increased by \$100 pursuant to A.R.S. § 16-931(A)(2).
- <sup>36</sup> A.R.S. § 16-915(A)(2). Base contribution limits are reduced by 20% pursuant to A.R.S. § 16-941(B), but increased by \$100 pursuant to A.R.S. § 16-931(A)(2).
- <sup>37</sup> A.R.S. § 16-915(A)(1). Base contribution limits are increased by \$100 pursuant to A.R.S. § 16-931(A)(2).
- <sup>38</sup> A.R.S. § 16-915(D).
- <sup>39</sup> A.R.S. § 16-915(D).
- <sup>40</sup> A.R.S. § 16-916(A).
- <sup>41</sup> A.R.S. § 16-916(A).
- <sup>42</sup> A.R.S. § 16-916(A).
- <sup>43</sup> A.R.S. § 16-916(B).
- <sup>44</sup> A.R.S. § 16-916(B).
- <sup>45</sup> A.R.S. § 16-916(A).
- <sup>46</sup> A.R.S. § 16-916(A).
- <sup>47</sup> A.R.S. § 16-916(A).
- <sup>48</sup> A.R.S. § 16-916(B).
- <sup>49</sup> A.R.S. § 16-916(B).
- <sup>50</sup> A.R.S. § 16-913(D).
- <sup>51</sup> A.R.S. § 16-913(D).
- <sup>52</sup> A.R.S. § 16-913(D).
- <sup>53</sup> A.R.S. § 16-911(A).
- <sup>54</sup> A.R.S. § 16-911(A).
- <sup>55</sup> A.R.S. § 16-916(A).
- <sup>56</sup> A.R.S. § 16-916(A).
- <sup>57</sup> A.R.S. § 16-916(A).
- <sup>58</sup> A.R.S. § 16-916(B).
- <sup>59</sup> A.R.S. § 16-916(B).



# Town of Tusayan

845 Mustang Drive.

P.O. Box 709  
Tusayan, AZ 86023

I, \_\_\_\_\_, hereby withdraw as a candidate for the office of \_\_\_\_\_ for the \_\_\_\_\_ election to be held on \_\_\_\_\_. By taking this action, I understand and agree that I will not run as a write-in candidate for this office, that I am ineligible to receive a certificate of election for this office, and that I will not seek, hold, or accept election or appointment to this office.

Further, I request and agree that the State of Arizona, \_\_\_\_\_ [NAME OF COUNTY], and the \_\_\_\_\_ [NAME OF CITY/TOWN]:

1. Will not print my name on the ballot for this office;
2. Will not accept a nomination paper for this office;
3. Will not count or tabulate any votes which may be cast for me for this office; and
4. Will not include my name in the election canvass for this office, nor issue me a certificate of election for this office.

I also hereby hold the State of Arizona, \_\_\_\_\_ [NAME OF COUNTY], and \_\_\_\_\_ [NAME OF CITY/TOWN] harmless for any action that may arise from acceptance of this withdrawal, or from carrying out this request to omit my name on the ballot, and not count or tabulate votes or include my name in any canvass.

\_\_\_\_\_  
Withdrawing Candidate

State of \_\_\_\_\_ ) )

County of )

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

Accepted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_

Clerk

09/29/2021

☐ Initial Application  
☐ Amended Application  
Date: \_\_\_\_\_



**STATE OF ARIZONA  
ORGANIZATION STATEMENT  
OF REGISTRATION**

ORGANIZATION ID NUMBER  
(office use only)

**ORGANIZATION INFORMATION:**

**Organization Name (required):** \_\_\_\_\_

**Contact Information:**      Organization's mailing address (required): \_\_\_\_\_  
   Organization's email address (required): \_\_\_\_\_  
   Organization's phone number (required): \_\_\_\_\_  
   Organization's website (if any): \_\_\_\_\_

**Responsible Person:**      Person responsible for authorizing organization's expenditure (required): \_\_\_\_\_  
   Responsible person's title (required): \_\_\_\_\_  
  
   Responsible person's mailing address (required): \_\_\_\_\_  
   Responsible person's email address (required): \_\_\_\_\_  
   Responsible person's phone number (required): \_\_\_\_\_

**DECLARATION AND SIGNATURE:**

I declare under penalty of perjury that the foregoing information is true and correct. I further declare that I: (1) am the person responsible for authorizing expenditures to be conducted by the above-referenced organization; (2) have read the Secretary of State's campaign finance and reporting guide; (3) agree to comply with Arizona election law, including campaign finance laws codified at A.R.S. §§ 16-901 to 16-938; and (4) agree to accept all notifications and legal service of process for campaign finance purposes via the email address(es) provided herein.

Responsible person's signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Town of Tusayan**  
*Sample*  
845 Mustang Drive.  
P.O. Box 709  
Tusayan, AZ 86023